

## **Procedure to be followed if opposition does not attend for a match.**

As a matter of club policy all managers should make contact with their opposition prior to the match day to obtain directions and ensure that all is okay for the fixture if playing away or that they know how to get to our grounds if you are at home.

1. Tog out.
2. Complete and sign the referee`s match card.
3. The referee may allow a discretionary grace period after the scheduled start time has elapsed to facilitate late arrival.
4. Some referee`s may elect to officially start the game followed by an immediate suspension of same. Most referees will not start any game without a match card signed by BOTH teams` managers, in which case the referee will advise the game can`t go ahead without opposition.
5. Consult with the referee, get their name and request that the match report to the League reflects the non-attendance of your opposition.
6. If you are the home team, pay the referee the appropriate fee.
7. Refer the matter to the your Club`s Honorary Secretary immediately for follow up with the relevant League.

Please note that the referee only reports what actually happened to the league via their match report. The referee does not advise a course of action. It is the league which will subsequently decide whether the points are awarded, match is to be replayed or any other outcome.